

**JOB TITLE: REGISTERED OR REGISTRY ELIGIBLE** VASCULAR TECHNOLOGIST, VDS

**DEPARTMENT:** VDS/ULTRASOUND

**REPORTS TO:** TECHNICAL DIRECTOR, VDS

**JOB SUMMARY:**

The Vascular Technologist is responsible for performing all tasks that are required of a Vascular Tech. The vascular tech will be responsible for assisting with ultrasound procedures, preparing patient rooms and equipment, collaboration with other staff in regards to ongoing research, and many other tasks while ensuring that all established quality control standards are met throughout each of the processes. They should be able to provide educational information for patients upon their request, and be able to do so by continuing their education and staying updated on new procedures.

**POSITION ACCOUNTABILITIES:**

* Commitment to perform all job responsibilities in accordance with the philosophy and mission statement of USA. Honest, ethical, professional behavior is a condition of employment.
* Performs vascular ultrasound exams in office and satellite offices
* Assists surgeons with ultrasound portion of ultrasound guided vein procedures (as needed) and pseudo aneurysm injections
* Assists in ongoing quality assurance of vascular lab
* Works with surgeons and residents on various research projects
* Ensures that infection control procedures are followed and quality control standards are met
* Prepares room and equipment for vascular procedures and injection procedures
* Prepares and maintains paperwork related to the ultrasound and/or procedure being performed
* Positions patients and operates equipment in a proper and efficient manner to produce the most reliable and informative data
* Provides education and support to patient as may be appropriate
* Stays current in new procedures and maintains continuing education
* Follows preventative maintenance procedures for equipment used
* Performs all other duties as assigned

**PHYSICAL REQUIREMENTS:**

The physical requirements listed are representative of those that may be faced by a Vascular Technologist throughout their scope of employment. To conduct this position properly, applicants must be able to complete the following list of physical tasks. Reasonable accommodation will be available for those individuals with disabilities, and are not able to complete the following tasks.

* Sitting and standing for prolonged periods of time
* Lifting objects, possibly weights in excess of 30 pounds
* Bending, reaching, and twisting
* Ability to assist and support patients in transfer from exam rooms, out of wheelchairs, onto exam tables, during exam process, etc.
* Specific vision abilities required by this job include close vision, distance vision, and ability to adjust focus as needed

**QUALIFICATIONS:**

* High school diploma or equivalent
* Previous scanning experience in Vascular/Radiology lab setting
* Prefer minimum of 2 years in allied health field
* Must be RVT credentialed or be registry eligible and obtain RVT credential within 12 months of employment (review ARDMS website for registry requirements)

**The above duties are intended to describe the general nature and level of work performed. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required of an employee so classified.**

**University Surgical Associates is an at will employer. Your employment with University Surgical Associates is for an indefinite period of time and it is subject to termination by you or University Surgical Associates with or without cause, with or without notice, and at any time**

**Employee Signature: Date:**

**Supervisor Signature: Date:**